

**ROLE PROFILE**

<b>TITLE:</b> Senior Technical Coordinator-Adolescent Maternal and Neonatal Health Project	
<b>TEAM/PROGRAMME:</b> Program Operation	<b>LOCATION:</b> Surkhet Field Office (SFO)
<b>GRADE:</b> 3+	<b>CONTRACT LENGTH:</b> Fixed term until December 2025 with possible extension
<p><b>CHILD SAFEGUARDING:</b></p> <p>Level 3: the post holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <i>or</i> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.</p>	
<p><b>ROLE PURPOSE:</b></p> <p>Save the Children is the leading independent organization for children. We save children’s lives; we fight for their rights; we help them fulfil their potential. We work together, with our partners from civil societies and government, to inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives.</p> <p>This position will be based in Surkhet Field Office with frequent visits to projects sites. The position holder will report to Technical Manager-Health and Nutrition (H&amp;N) and will work closely with Save the Children and Partner NGOs’ project teams to ensure high quality delivery of the project. The Senior Technical Coordinator will provide technical leadership to the adolescent maternal, and neonatal health project with specific focus on leading the quality-of-care component of the project including capacity transfer to the partners and government counterparts. The position holder will be responsible to coordinate with relevant government stakeholders at provincial level and with other development partners primarily working in the field of adolescent MNH to enhance collaborative implementation responsive to the needs of pregnant and parenting adolescents.</p> <p>The position holder will be responsible for ensuring that key organizational principles and approaches (such as GEDSI, child participation and accountability) are well integrated throughout the project cycle. The position holder will also be supporting in ensuring that lessons derived through the implementation of project are well articulated, documented and disseminated both internally and externally.</p> <p>During emergencies and epidemic/pandemic., the position holder will support Technical Manager-H&amp;N and team at field office locations and will engage and support the FO management on Health and Nutrition approaches to respond to the crisis.</p>	
<p><b>SCOPE OF ROLE:</b></p> <p><b>Reports to:</b> Technical Manager-Health and Nutrition-Surkhet Field Office</p> <p><b>Staff direct reporting to this post:</b> No direct reports. The MEAL Coordinator for the Adolescent MNH project will report to this position on responsibilities related to the project.</p>	

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**Budget Responsibilities:** As per organization Scheme of Delegations (SOD) where, directly this position will be taking care of the technical components of adolescent maternal and neonatal health project.

**Project management and capacity building**

- Oversee all technical components for adolescent maternal and neonatal health project.
- Mentor, coach and support project team members, and local government in implementation modality and approaches for adolescent MNH initiatives.
- Provide oversight to the partner NGOs and other counterparts to troubleshoot any technical challenges related to adolescent MNH project.
- Lead in the implementation of quality improvement initiatives on adolescent MNH in assigned municipality and provide technical backstopping to technical counterparts in partner organizations (eg; mentoring and coaching, QI monitoring, MSS, and respectful maternity care).
- Prepare and oversee implementation of adolescent MNH initiatives taken by the project and ensure timely delivery of activities (for example, monitoring against DIP).
- Lead the identification and facilitation of capacity building measures for government and partners on adolescent MNH.
- Develop capacity building plans for partner’s counterparts, and government stakeholders to enhance quality of adolescent MNH services.
- Provide leadership, coaching and mentoring on QI initiatives and adolescent MNH to technical counterparts of partners and government health officials with specific focus on health workers.

**Coordination, representation, and Advocacy**

- Coordinate with local level government and non-government stakeholders to create enabling environment for adolescent MNH project execution.
- Represent project team in selected technical working groups and forums at provincial forums in coordination with Technical Manager-Health and Nutrition.
- Support to share adolescent MNH project progress and evidence to create conducive environment for making one voice for advocacy as and when necessary, at provincial and local level government’s forums (eg: PAC, PHCT, Provincial review, JAR meeting and etc).
- Represent the Save the Children at different forums and networks at districts, provincial, national and international level as required.

**Reporting**

- Review and provide inputs in different project reports such as half-yearly and annual progress reports including donor reports.

**Emergency**

- Supporting Save the Children’s dual mandate as well as extend support as required during time of emergency.

**SKILLS AND BEHAVIOURS (our Values in Practice)**

**Accountability:**

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- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

**Ambition:**

- Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages others to do the same.
- Widely shares their personal vision for Save the Children, engages and motivates others.
- Future orientated, thinks strategically.

**Collaboration:**

- Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters.
- Values diversity sees it as a source of competitive strength.
- Approachable, good listener, easy to talk to

**Creativity:**

- Develops and encourages new and innovative solutions.
- Willing to take disciplined risks.

**Integrity:**

- Honest, encourages openness and transparency.

**QUALIFICATIONS**

- Master’s in nursing, midwifery, and medicine with 4 years (3 years for GEDSI group) of experience in maternal and neonatal health sector or Bachelor in nursing, midwifery, and medicine with 6 years (4 years for GEDSI) of experience in maternal and neonatal health sector or An additional qualification in Public Health would be an asset.

**EXPERIENCE**

**Essential**

- Experience on adolescent, maternal, and neonatal health sector.
- Strong interpersonal communication and coordination skills.
- Experience in clinical coaching and mentorship.
- Experience in design and implementation of QI initiatives
- Program project management and reporting skill.
- Able to establish good working relationships and positively contribute to a team
- Ability to effectively manage relationships between different stakeholders

**Desirable**

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- Worked within the I/NGO, community, donor agencies and government departments in relevant role.
- Experience of working with provincial level government counterparts and development partners.

**Additional Job Responsibilities:**

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

**Equal Opportunities:**

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

**Child Safeguarding:**

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

**Health and Safety:**

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

**JD written by:**

**Date:**

**JD agreed by:**

**Date:**

**Updated By:**

**Date:**

**Evaluated:**

**Date:**